File No. EC/21/000077

Government of India
Directorate General of Health Services
Central Drugs Standard Control Organization
(Ethics Committee Registration Division)

सत्यमेव जयते

FDA Bhawan, Kotla Road,
New Delhi - 110002, India
Dated: 07-Apr-2021

To

The Chairman
SSNIEC
Sri Sankaradeva Nethralaya
96 Basistha Road Guwahati Kamrup Metropolitan
Assam - 781028 India

Subject: Ethics Committee Re-Registration No. ECR/699/Inst/AS/2015/RR-21 issued under New Drugs and Clinical Trials Rules, 2019.

Sir/Madam,

Please refer to your application no. EC/RENEW/INST/2021/11003 dated 01-Mar-2021 submitted to this Directorate for the Re-Registration of Ethics Committee.

Please find enclosed registration of the Ethics Committee in Form CT-02 vide Registration No. ECR/699/Inst/AS/2015/RR-21. The said registration is subject to the conditions as mentioned below:-

Yours faithfully

(Dr. V.G. Somani)
Drugs Controller General (I) &
Central Licensing Authority

Conditions of Registration

1. The registration is valid from 07-Apr-2021 to 06-Apr-2026, unless suspended or cancelled by the Central Licencing Authority.

2. This certificate is issued to you on the basis of declaration/submission made by you.

3. Composition of the said Ethics Committee is as per the Annexure.

4. No clinical trial or bioavailability or bioequivalence protocol and related documents shall be reviewed by an Ethics Committee in meeting unless at least five of its members as detailed below are present in the meeting, namely:-
(i) medical scientist (preferably a pharmacologist);
(ii) clinician;
(iii) legal expert;
(iv) social scientist or representative of non-governmental voluntary agency or philosopher or ethicist or theologian or a similar person;
(v) lay person.

5. The Ethics Committee shall have a minimum of seven and maximum of fifteen members from medical,

non-medical, scientific and non-scientific areas with at least,

(i) one lay person;

(ii) one woman member;

(iii) one legal expert;

(iv) one independent member from any other related field such as social scientist or representative of non-governmental voluntary agency or philosopher or ethicist or theologian.

6. One member of the Ethics Committee who is not affiliated with the institute or organization shall be the Chairperson, and shall be appointed by such institute or organization and one member who is affiliated with the institute or organization shall be appointed as Member Secretary of the Ethics Committee by such Institute or organization.

7. The Ethics Committee shall consist of at least fifty percent of its members who are not affiliated with the institute or organization in which such committee is constituted.

8. The committee shall include at least one member whose primary area of interest or specialisation is non-scientific and at least one member who is independent of the institution.

9. The Ethics committee can have as its members, individuals from other Institutions or Communities, if required.

10. Members should be conversant with the provisions of New Drug and Clinical Trials Rules, 2019, Good Clinical Practice Guidelines for clinical trials in India and other regulatory requirements to safeguard the rights, safety and well-being of the trial subjects.

11. The members representing medical scientists and clinicians shall possess at least post graduate qualification in their respective area of specialization, adequate experience in the respective fields and requisite knowledge and clarity about their role and responsibility as committee members.

12. As far as possible, based on the requirement of research area such as HIV, Genetic disorder, etc., specific patient group may also be represented in the Ethics Committee.

13. The Ethics Committee may associate such experts who are not its members, in its deliberations but such experts shall not have voting rights, if any

14. No member of an Ethics Committee, having a conflict of interest, shall be involved in the oversight of the Clinical trial or bioavailability or bioequivalence study protocol being reviewed by it and all members shall sign a declaration to the effect that there is no conflict of interest.

15. While considering an application which involves a conflict of interest of any member of the Ethics Committee, such member may voluntarily withdraw from the Ethics Committee review meeting, by expressing the same in writing, to the Chairperson. The details in respect of the conflict of interest of the member shall be duly recorded in the minutes of the meetings of the Ethics Committee.

16. Any change in the membership or the constitution of the registered Ethics Committee shall be intimated inwriting to the Central Licencing Authority within thirty working days.

17. The Ethics Committee shall review and accord approval to a Clinical trial, Bioavailability and Bioequivalence study protocol and other related documents, as the case may be, in the format specified in clause (B) of Table 1 of the Third Schedule of New Drugs and Clinical Trials Rules, 2019 and oversee the conduct of clinical trial to safeguard the rights, safety and wellbeing of trial subjects in accordance with these rules, Good Clinical Practices Guidelines and other applicable regulations.

18. Where a clinical trial site does not have its own Ethics Committee, clinical trial at that site may be initiated after obtaining approval of the protocol from the Ethics Committee of another trial site; or an independent Ethics Committee for clinical trial constituted in accordance with the provisions of rule 7: provided that the approving Ethics Committee for clinical trial shall in such case be responsible for the study at the trial site or the centre, as the case may be: provided further that the approving Ethics Committee and the clinical trial site or the bioavailability and bioequivalence centre, as the case may be, shall be located within the same city or within a radius of 50 kms of the clinical trial site.

19. Where a Bioavailability or Bioequivalence study centre does not have its own Ethics Committee,bioavailability or bioequivalence study at that site may be initiated after obtaining approval of the protocol from the Ethics Committee registered under rule 8:Provided that the approving Ethics Committee shall

such case be responsible for the study at the centre:Provided further that both the approving Ethics Committee and the centre, shall be located within the same city or within a radius of 50 kms of the bioavailability or bioequivalence study centre.

20. Ethics committee shall indicate the reasons that weighed with it while rejecting or asking for a change or notification in the protocol in writing and a copy of such reasons shall also be made available to the Central Licencing Authority.

21. Ethics committee shall make, at appropriate intervals, an on-going review of the trials for which they have reviewed the protocol. Such a review may be based on the periodic study progress reports furnished by the investigators or monitoring and internal audit reports furnished by the sponsor or by visiting the study sites.

22. Where any serious adverse event occurs to a trial subject or to study subject during clinical trial or bioavailability or bioequivalence study, the Ethics Committee shall analyse the relevant documents pertaining to such event and forward its report to the Central Licencing Authority and comply with the provisions of Chapter VI, New Drugs and Clinical Trials Rules, 2019.

23. The Ethics committee shall undertake proper causality assessment of SAE's with the help of subject experts wherever required, for deciding relatedness and quantum of compensation, as per condition no (22) mentioned above.

24. Where at any stage of a clinical trial, it comes to a conclusion that the trial is likely to compromise the right, safety or wellbeing of the trial subject, the Ethics committee may order discontinuation or suspension of the clinical trial and the same shall be intimated to the head of the institution conducting clinical trial and the Central Licencing Authority.

25. Ethics committee shall comply with the requirements or conditions in addition to the requirements specified under the Drugs & Cosmetics Act, 1940 and New Drugs and Clinical Trials Rues, 2019, as may be specified by the Central Licencing Authority with the approval of the Central Government, to safeguard the rights of clinical trial subject or bioavailability or bioequivalence study subject.

26. Ethics Committee shall review and approve the suitability of the investigator and trial site for the proposed trial.

27. The Ethics Committee shall maintain data, record, registers and other documents related to the functioning and review of clinical trial or bioavailability study or bioequivalence study, as the case may be, for a period of five years after completion of such clinical trial.

28. Funding mechanism for the Ethics Committee to support their operations should be designed and approved to ensure that the committee and their members have no financial incentive to approve or reject particular study.

29. SOP's for funding of the Ethics committee in order to support their operations must be maintained. The records of income & expenditure of Ethics Committee shall be maintained for review and inspection.

30. The Chairman of Ethics Committee shall enter into MOU with head of institution, that necessary support and facilities and independence will be provided to Ethics Committee and their records will be maintained.

31. The Ethics Committee shall allow any officer authorized by the Central Licencing Authority to enter, with or without prior notice, to inspect the premises, any record, or any documents related to clinical trial, furnish information to any query raised by such authorized person, in relation to the conduct of clinical trial and to verify compliance with the requirements of these rules, Good Clinical Practices Guidelines and other applicable regulations for safeguarding the rights, safety and well-being of trial subjects.

32. Where Central Licencing Authority is of the opinion that Ethics Committee fails to comply with any provision of the Drugs and Cosmetics Act, 1940and New Drugs & Clinical Trials Rules, 2019, it may issue show cause notice to such Ethics Committee specifying therein such non-compliances and the period within which reply shall be furnished by such Ethics Committee. After consideration of the facts and reply given by the Ethics Committee, the Central Licencing Authority may take one or more actions specified under provision of Rule 14, Chapter III of New Drugs and Clinical Trials Rules, 2019.

File No. EC/21/000077

सत्यमेव जयते

Government of India
Directorate General of Health Services
Central Drugs Standard Control Organization
(Ethics Committee Registration Division)

FDA Bhawan, Kotla Road,
New Delhi - 110002, India
Dated: 07-Apr-2021

Composition of the Ethics Committee:-

Sr. No.	Name of Member	Qualification	Role/Designation in Ethics Committee
1	Mr. Dhiresh Narayan Chowdhury	BA (MA,LLB)	Chair Person
2	Ms. Geeta Barua	BA (MA-English)	Lay Person
3	Dr. Jyotika Ojah	MBBS (MD-PSM)	Clinician
4	Mr. Ajoy Kumar Dutta	BSc (M.Sc.)	Social Scientist
5	Dr. John Parankimalil	BA (B.Ed.,M.Ed M.A., Ph.D)	Social Scientist
6	Dr. Dulal Dutta	MBBS (MS-Ophthalmology)	Clinician
7	Mr. Subhash Chandra Keyal	B.Com (LLB)	Legal Expert
8	Dr. Kailash Bhattacharyya	MBBS (MD-Biochemistry)	Medical Scientist
9	Dr. Manabjyoti Barman	MBBS (DO,DNB-Ophthalmology)	Member Secretary
10	Dr. Bhabesh Kumar Das	MBBS (MS-General Surgery)	Clinician

(Dr. V.G. Somani)
Drugs Controller General (I) &
Central Licensing Authority

FORM CT-02

(See rules 8, 9, 10 and 14)

GRANT OF REGISTRATION OF ETHICS COMMITTEE RELATING TO CLINICAL TRIAL OR BIOAVAILABILITY AND BIOEQUIVALNENCE STUDY

Registration No. ECR/699/Inst/AS/2015/RR-21

The Central Licencing Authority hereby registers and permits SSNIEC , Sri Sankaradeva Nethralaya 96 Basistha Road Guwahati Kamrup Metropolitan Assam - 781028 Contact No.: 03612233444 Fax No.: 03612228922 to perform duties of ethics committee as specified in the New Drugs and Clinical Trials Rules, 2019.

2. The ethics committee shall observe the conditions of registration specified in Chapter III of the New Drugs and Clinical Trials Rules, 2019 and the Drugs and Cosmetics Act, 1940.

Place : New Delhi

Date : 07-APR-2021

Central Licencing Authority
Stamp

File No. ECR/1246/Sankaradeva/Inst/AS/2015

Government of India
Ministry of Health & Family Welfare
Directorate General of Health Services
Office of Drugs Controller General (India)
Central Drugs Standard Control Organization

FDA Bhawan, Kotla Road,
New Delhi – 110 002, India
Dated: 20/02/2015

To,

The Chairman,
Sri Sankaradeva Nethralaya Institutional Ethics Committee (SSNIEC),
96, Basistha Road, Guwahati, Assam-781028,
India.

SUB: - Ethics Committee Registration No. **ECR/699/Inst/AS/2015** issued under Rule 122DD of the Drugs & Cosmetics Rules1945.

Sir/Madam,

Please refer to your application no. Nil dated 13.11.2014 submitted to this office for the Registration of Ethics Committee.

Based on the documents submitted by you, this office hereby registers the **SRI SANKARADEVA NETHRALAYA INSTITUTIONAL ETHICS COMMITTEE (SSNIEC)** situated at **96, BASISTHA ROAD, GUWAHATI, ASSAM-781028, INDIA** with Registration number **ECR/699/Inst/AS/2015** as per the provisions of Rule 122DD of the Drugs and Cosmetics Rules, 1945 subject to the following conditions:

1. This Registration is subject to the conditions specified under Rule 122DD and Appendix VIII of Schedule-Y of Drugs and Cosmetics Act, 1940 and Rules 1945.
2. The Ethics Committee shall review and accord its approval to a clinical trial at appropriate intervals as specified in Schedule Y and the Good Clinical Practice Guidelines for Clinical Trials in India and other applicable regulatory requirements for safeguarding the rights, safety and well-being of the trial subjects.
3. In the case of any serious adverse event occurring to the clinical trial subjects during the clinical trial, the Ethics Committee shall analyze and forward its opinion as per procedures specified under APPENDIX XII of Schedule Y.
4. The Ethics Committee shall allow inspectors or officials authorized by the Central Drugs Standard Control Organization to enter its premises to inspect any record, data or any document related to clinical trial and provide adequate replies to any query raised by such inspectors or officials, as the case may be, in relation to the conduct of clinical trial.
5. The licensing authority shall be informed in writing in case of any change in the membership or the constitution of the ethics committee takes place.
6. All the records of the ethics committee shall be safely maintained after the completion or termination of the study for not less than five years from the date of completion or termination of the trial (Both in hard and soft copies).

7. If the Ethics Committee fails to comply with any of the conditions of registration, the Licensing Authority may, after giving an opportunity to show cause why such an order should not be passed, by an order in writing stating the reasons therefore, suspend or cancel the registration of the Ethics Committee for such period as considered necessary.

8. This registration shall be in force for a period of three years from the date of issue, unless it is sooner suspended or cancelled.

9. Ethics Committee shall consist of not less than seven members and is subject to a maximum of 15. One among its members, who is from outside the institute, shall be appointed as chairman, one member as a Member Secretary and rest of the members shall be from Medical, Scientific, Non-Medical and Non-scientific fields including lay public.

10. The committee shall include at least one member whose primary area of interest or specialization is Non-scientific and at least one member who is independent of the institution besides; there should be appropriate gender representation on the Ethics Committee.

11. The Ethics committee can have as its members, individuals from other Institutions or Communities, if required.

12. Members should be conversant with the provisions of clinical trials under this Schedule, Good Clinical Practice Guidelines for clinical trials in India and other regulatory requirements to safeguard the rights, safety and well-being of the trial subjects.

13. For review of each protocol the quorum of Ethics Committee shall be at least five members with the following representations:

    I. Basic medical scientist (preferably one pharmacologist)
    II. Clinician
    III. Legal expert
    IV. Social scientist or representative of non-governmental voluntary agency or philosopher or ethicist or theologian or a similar person.
    V. Lay person from community

14. The members representing medical scientist and clinicians should have Post graduate qualification and adequate experience in their respective fields and aware of their role and responsibilities as committee members.

15. As far as possible, based on the requirement of research area such as HIV, Genetic disorder, etc., specific patient group may also be represented in the Ethics Committee.

16. There should be no conflict of interest. The members shall voluntarily withdraw from the Ethics Committee meeting while making a decision on an application which evokes a conflict of interest which may be indicated in writing to the Chairman prior to the review and be recorded so in the minutes. All members shall sign a declaration on conflict of interest.

17. Subject experts or other experts may be invited to the meetings for their advice. But no such expert shall have voting rights.

18. This certificate is issued to you on the basis of declaration/submission by you that yours is an Institution and registration is sought for Institutional Ethics Committee.

20/11/2015

(A.Visala)

Deputy Drugs Controller (I) & Licensing Authority

A. Visala
Deputy Drugs Controller (I)
Dte. General of Health Services
Central Drugs Standard Control Organisation
FDA Bhawan, Kotla Road, New Delhi-110002

File No. ECR/1246/Sankaradeva/Inst/AS/2015

Government of India
Ministry of Health & Family Welfare
Directorate General of Health Services
Office of Drugs Controller General (India)
Central Drugs Standard Control Organization

FDA Bhawan, Kotla Road,
New Delhi – 110 002, India
Dated: 20/01/2015

To,

The Chairman,
Sri Sankaradeva Nethralaya Institutional Ethics Committee (SSNIEC),
96, Basistha Road, Guwahati, Assam-781028,
India.

Subject: Ethics Committee Registration No. **ECR/699/Inst/AS/2015** issued under Rule 122DD of the Drugs & Cosmetics Rules1945

Sir/Madam,

Please refer to your application no. Nil dated 13.11.2014 submitted to this office for the registration of Ethics Committee.

Your Ethics Committee is hereby registered under Rule 122DD vide Registration No. **ECR/699/Inst/AS/2015** with the following composition and all the condition mentioned under the Registration certificate issued to you.

Sr. No.	Name of member	Qualification	Role/Designation in Ethics Committee
1.	Justice. Dhiresh Naryan Chowdhury	MA (Econ), LLB	Chairman
2.	Dr. Harsha Bhattacharjee	MS, FRCP (Edin)	Member Secretary
3.	Dr. Dulal Chandra Borkotoky	MD (Medicine)	Clinician
4.	Dr. Prasanta Kumar Goswami	MS (Ophthalmology)	Clinician
5.	Dr. K L Talukder	MD (Anatomy)	Basic Medical Scientist
6.	Mr. Subhash Chandra Keyal	B.Com, LLB	Legal Expert
7.	Fr. V M Thomas	MA	Lay Person
8.	Mrs. Geeta Barua	MA	Social Scientist
9.	Dr. Ajoy Dutta	M. Sc	Scientific Member

20/1/2015
(A. Visala)
Deputy Drugs Controller (I) & Licensing Authority

A. Visala
Deputy Drugs Controller (I)
Dte. General of Health Services
Central Drugs Standard Control Organisation
FDA Bhawan, Kotla Road, New Delhi-110002